



BIDDING DOCUMENT

**Procurement of Goods Under
National Shopping Procedure**

**Supply, Delivery and Installation of 05 No's
Smart Interactive Boards**

File No:- UoVT/PMD/MA/01/NS/01/VI /2026

Closing Date :- 19th June 2026

Closing Time:- 14.00 Hours

**University of Vocational Technology
No.100,Kandawala Road,
Ratmalana.**

Contract No: 0112 630 733

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Section I. Instructions to Vendors (ITV)

A: General	
1. Scope of Bid	1.1 The Purchaser named in the Data Sheet invites you to submit a quotation for the supply of Goods as specified in Section III Schedule of Requirements. Upon receipt of this invitation you are requested to acknowledge the receipt of this invitation and your intention to submit a quotation. The Purchaser may not consider you for inviting quotations in the future, if you failed to acknowledge the receipt of this invitation or not submitting a quotation after expressing the intention as above.
B: Contents of Documents	
2. Contents of Documents	<p>2.1 The documents consist of the Sections indicated below.</p> <ul style="list-style-type: none"> • Section I. Instructions to Vendors (ITV) • Section II. Data Sheet • Section III. Schedule of Requirements • Section IV. Technical Specifications & Compliance with Specifications • Section V. Quotation submission Form(s)
C: Preparation of Quotation	
3. Documents Comprising your Quotation	<p>3.1 The Quotation shall comprise the following:</p> <ul style="list-style-type: none"> (a) Quotation Submission Form and the Price Schedules; (b) Technical Specifications & Compliance with Specifications
4. Quotation Submission Form and Price Schedules	<p>4.1 The vendor shall submit the Quotation Submission Form using the form furnished in Section V. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.</p> <p>4.2 Alternative offers shall not be considered. The vendors are advised not to quote different options for the same item but furnish the most competitive among the options available to the bidder.</p>
5. Prices and Discounts	<p>5.1 Unless specifically stated in Data Sheet, all items must be priced separately in the Price Schedules.</p> <p>5.2 The price to be quoted in the Quotation Submission Form shall be the total price of the Quotation, including any discounts offered.</p>

	<p>5.3 The applicable VAT shall be indicated separately.</p> <p>5.4 Prices quoted by the vendor shall be fixed during the vendor's performance of the Contract and not subject to variation on any account. A Quotation submitted with an adjustable price shall be treated as non-responsive and may be rejected.</p>
6. Currency	6.1 The vendors shall quote only in Sri Lanka Rupees.
7. Documents to Establish the Conformity of the Goods	<p>7.1 The vendor shall furnish as part of its quotation the documentary evidence that the Goods conform to the technical specifications and standards specified in Section IV, "Technical Specifications & Compliance with Specifications".</p> <p>7.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods, demonstrating substantial responsiveness of the Goods to the technical specifications, and if applicable, a statement of deviations and exceptions to the provisions of the Technical Specifications given.</p> <p>7.3 If stated in the Data Sheet the vendor shall submit a certificate from the manufacturer to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in Sri Lanka.</p>
8. Period of Validity of quotation	8.1 Quotations shall remain valid for the period of f o r t y n i n e (49) days after the quotation submission deadline date.
9. Format and Signing of Quotation	9.1 The quotation shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the vendor.
D: Submission and Opening of Quotation	
10. Submission of Quotation	<p>10.1 Vendors may submit their quotations by mail or by hand in sealed envelopes addressed to the Purchaser bear the specific identification of the contract number.</p> <p>10.2 If the quotation is not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the quotation.</p>
11. Deadline for Submission of Quotation	11.1 Quotation must be received by the Purchaser at the address set out in Section II, "Data Sheet", and no later than the date and time as specified in the Data Sheet.
12. Late Quotation	12.1 The Purchaser shall reject any quotation that arrives after the deadline for submission of quotations, in accordance with ITV Clause 11.1 above.

13. Opening of Quotations	<p>13.1 The Purchaser shall conduct the opening of quotation in public at the address, date and time specified in the Data Sheet.</p> <p>13.2 A representative of the bidders may be present and mark its attendance.</p>
E: Evaluation and Comparison of Quotation	
14. Clarifications	<p>14.1 To assist in the examination, evaluation and comparison of the quotations, the Purchaser may, at its discretion, ask any vendor for a clarification of its quotation. Any clarification submitted by a vendor in respect to its quotation which is not in response to a request by the Purchaser shall not be considered.</p> <p>14.2 The Purchaser's request for clarification and the response shall be in writing.</p>
15. Responsiveness of Quotations	<p>15.1 The Purchaser will determine the responsiveness of the quotation to the documents based on the contents of the quotation received.</p> <p>15.2 If a quotation is evaluated as not substantially responsive to the documents issued, it may be rejected by the Purchaser.</p>
16. Evaluation of quotation	<p>16.1 The Purchaser shall evaluate each quotation that has been determined, to be substantially responsive.</p> <p>16.2 To evaluate a quotation, the Purchaser may consider the following:</p> <ul style="list-style-type: none"> (a) the Price as quoted; (b) price adjustment for correction of arithmetical errors; (a) price adjustment due to discounts offered. <p>16.3 The Purchaser's evaluation of a quotation may require the consideration of other factors, in addition to the Price quoted if stated in Section II, Data Sheet. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods. .</p>
17. Purchaser's Right to Accept any Quotation, and to Reject any or all Quotations	<p>17.1 The Purchaser reserves the right to accept or reject any quotation, and to annul the process and reject all quotations at any time prior to acceptance, without thereby incurring any liability to bidders.</p>

F: Award of Contract	
18. Acceptance of the Quotation	18.1 The Purchaser will accept the quotation of the vendor whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the documents issued.
19. Notification of acceptance	19.1 Prior to the expiration of the period of validity of quotation, the Purchaser will notify the successful vendor, in writing, that its quotation has been accepted.
20. Payment	20.1 Payment shall be made on original invoices with recommendation and Certification of the Acceptance Committee.
21. Liquidated Damages	21.1 The supplier should deliver the items within the delivery period stipulated in the schedule of requirements. The supplier should make payment to the purchaser for each week of delay in delivery, at the rate of 1% of the contract sum per each week of delay, up to a maximum of 10% of the contract sum.

Section II: Data Sheet

ITV Clause Reference	
1.1	The Purchaser is : Vice Chancellor Address : University of Vocational Technology No. 100, Kandawala Road Ratmalana
5.1	If the bidder is allowed to quote for less than the all the items specified, indicate the details.
7.3	Manufacture's Authorization is required.
11.1	Address for submission of Quotations Chairman, Procurement Committee University of Vocational Technology No. 100. Kandawala Road , Ratmalana. Deadline for submission of quotations Date: 19 th June 2026 Time: 02.00 P.M
13	The quotations shall be opened at the following address: Procurement Division University of Vocational Technology NO. 100. Kandawala Road , Ratmalana. Date 19 th June 2026 Time : 02.00 P.M

Section III: Schedule of Requirements

Line Item N°	Description of Goods	Quantity	Final Destination	Transportation and any other services	Delivery Details	
					Latest delivery Date	Bidder's offered Delivery date [<i>to be provided by the bidder</i>]
01	86 Inches, Smart Interactive Boards	05	University of Vocational Technology No.100,Kandawala Road,Ratmalana	Supplier should arrange free of charge delivery and installation	Within 30 days after issuing purchase order	

**Section IV:
Technical Specification & Compliance**

In column 3, either say "Yes" or "No"; if "No" please state the specification of the offer. (Use the following Exact format when submitting compliance)

Category	Required Minimum Specification	Bidder's Response	
		Yes/No	If not Please Specify
Brand			
Model			
Country of Origin			
Country of manufacture			
Manufacture Year	2025 or latest		
Size	86 Inches		
Video Quality	Resolution: Ultra High Definition (UHD) 3840×2160 pixels minimum		
Display Type:	DLED		
Aspect Ratio:	16:9 preferred		
Viewing angle	178° viewing angle		
Built-in light sensor	Adjust brightness automatically according to the environment mandatory		
Color gamut	≥90% NTSC		
Response time:	≤8 ms		
General Requirement	Touch Technology: 45-point multi-touch capability mandatory		
	Google EDLA Certification mandatory: Ensures seamless access to all Google apps and services		
	Operating System: Android 14.0 with compatibility for Windows System through OPS mandatory		
	Board Processor: 16GB RAM and 256GB local memory minimum		
Inbuilt Camera requirement	Integrated AI conference camera system and multiple auxiliary lenses supporting auto framing and speaker tracking.		
	102° horizontal viewing angle		
Language Capability	English and Sinhala is mandatory		
Inbuilt Microphone	8-array inbuilt microphone with beam-forming technology a Microphone Frequency Response: 100Hz-22KHz		
	Acoustic echo cancellation capability mandatory		
	Microphone Frequency Response: 100Hz-22KHz		

	180° wide-angle microphone		
	Pickup range : 12-meter minimum		
Inbuilt Speaker performances	Audio system minimum 60W output consisting of two ≥20W speakers and one ≥20W subwoofer		
	Speaker Volume: 90dB		
	Speaker Frequency Response: 100Hz-22KHz		
Function	Wi-Fi 6 supported (Wi-Fi 5 backward compatible)		
	NFC support preferred		
	Bluetooth 5.3 preferred		
	Light sensor support		
	Screen Sharing support		
Connectivity	Dual-band Wi-Fi (2.4G and 5G), NFC, USB, HDMI, and other standard ports		
Life Span	Minimum 50,000hrs		
Touch Protection:	3.2mm or less tempered glass for lesser light transmission loss		
Mohs hardness level	7 or Higher better durability on touch protection		
Touch accuracy	±1mm		
White Board Functionality	Minimum 45 touch points with at least 30 simultaneous touch points supported in Android split-screen mode		
	Split screen capability supporting at least three simultaneous applications for collaborative interaction.		
	Whiteboard support automatically converts handwritten notes into editable digital text mandatory in Sinhala and English Language and capability to recognize 20 minimum languages is mandatory		
	Google search on the white board using hand writing in English language is mandatory (Highlight any recognized text to instantly search via Google without leaving the whiteboard interface both Sinhala and English Language is mandatory)		

Screen	Presentation extension screen and window projection		
	Screen mirror in 9-split screen simultaneously mandatory		
	Support simultaneous wireless connection of multiple participant devices (minimum 200 devices depending on network environment)		
Mirroring Solution	BYOM ability to connect the laptop and call the microphone and camera of the IFP while screen mirroring is happening		
	Screen mirroring capability via mirroring software without dongle preferred		
	Screen mirroring capability via additional wireless dongle possibility specify		
	4K screen mirroring resolution using an additional dongle capability		
	Support Google Cast for screen mirroring on IFP		
	Built in Video conferencing capability	Compatible with Microsoft Teams, Zoom, and Google Meet mandatory	
Compatibility	Supported Systems: Windows, Android, iOS, and Linux		
Physical Specifications	Dimensions: Specify		
	Weight: Specify		
	Trolley: Should be Supplied		
Warranty and Support	Minimum 3-year comprehensive On-Site Warranty.		
	Support: Comprehensive technical support and service options (Specify the availability of service center and authorized spare parts up to 5 years) Manufacture authorized document need to submit .		
BYOM System Features	Wireless Screen Mirroring should Supports 4K Ultra HD resolution (3840×2160P),		
	Type-C and USB dual interface,		
	Supports screen projection from up to 9 devices simultaneously mandatory		
	Connectivity: Combines the stability of		

	2.4G with the high-speed performance of 5G required along with driver-free setup		
	Reverse mirroring function: The IFP screen should be mirrored to mobile phones/laptops/tablets with control functionality		
	BYOM (Bring Your Own Meeting): One-click access to call up the camera and microphone of the intelligent interactive panel possibility mandatory		
	Cross-Platform Support enable for iOS, Android, Windows, MacBook		
Ops Mandatory included	Intel Core i5 (12 th Gen) 2.0 GHz Base Frequency		
	RAM 8GB		
	1TB HDD+128GB SSD		
	Windows 11 pro 64-bit License(Factory Loaded) with MS office Latest Version		
Hardware	Front bi-directional Type-C port supports bi-directional data transmission and ultra-fast power charging mandatory		
	NFC module on the lower frame supports quick whiteboard access or screen lock/unlock with the smart pen		
	Micro SD card slot on the back for customized storage		
	Front interfaces: ≥ 1 Type-C, ≥ 2 Public USB 3.0 Front USB-C port must support video, touch, audio, network and charging through a single cable connection.		
	Rear interfaces: ≥ 2 USB 3.0, ≥ 2 HDMI IN, ≥ 1 DP IN, ≥ 1 Type-C, ≥ 1 VGA IN, ≥ 3 Touch USB, ≥ 1 HDMI OUT, ≥ 1 S/PDIF, ≥ 1 Audio OUT, ≥ 1 Audio IN, ≥ 1 MIC IN, ≥ 2 RJ45, ≥ 1 OPS slot, ≥ 1 RS232		
Required Accessories	Movable Floor Stand with mounting bracket, Remote Controller , Power Cable, HDMI Cables, Touch Pens		
Pre-Qualification	Availability of work shop facilities with technicians to provide after sales services and repairs		
Authorization	Manufacture Authorization		

Section V

Quotation Submission Form

[The Vendor shall fill in this Form in accordance with the instructions indicated No alterations to its format shall be permitted and no substitutions will accepted.]

Date:

To: University of Vocational Technology

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the document issued;
- (b) We offer to supply in conformity with the documents issued and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods *[insert a brief description of the Goods]*;.....
.....
.....
- (c) The total price of our quotation including any discounts offered is: *[insert the total quoted price in words and figure]*;
- (d) Our quotation shall be valid for the period of time specified in ITV Sub-Clause 8.1, from the date fixed for the quotation submission deadline in accordance with ITV Sub-Clause 11.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) We understand that this quotation, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us.
- (f) We understand that you are not bound to accept the lowest evaluated quotation or any other quotation that you may receive.

Signed: *[insert signature of person whose name and capacity are shown]*

.....

Name: *[insert complete name of person signing the Bid Submission Form]*

.....
.....

Date:

Price Schedule

1	2	3	4	5	6	7	8	9	10
Line Item N°	Description of Goods	Country of Origin	Quantity	Unit	Unit price	Sub Total]	Inland transportation and other services	Total Price for Item	VAT
<i>[insert number of the item]</i>	<i>[insert name of Goods]</i>	<i>[insert country of origin of the Good]</i>	<i>[insert number of units to be supplied]</i>	<i>[insert unit]</i>	<i>[insert price per unit]</i>	<i>[(7) = (4) x (6)]</i>	<i>[insert total cost of lline item for inland transport and other services required]</i>	<i>[(9) = (7) x (8)]</i>	<i>[insert total VAT of line item]</i>
01	Smart Interactive Boards		05 No's						

Total Price in Word (With Vat).....

Signature of authorized officer of the Vendor:..... Name of authorized officer of the Vendor :.....

Vendor's/Company's name :.....

Address : Date

Manufacturer's Authorization

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid, if so indicated in the BDS.]

Date:.....
[insert date (as day, month and year) of Bid Submission]

No.:
[insert number of bidding process]

To: Vice Chancellor, University of Vocational Technology.

WHEREAS

We [insert complete name of Manufacturer], who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following Goods, manufactured by us [insert name and or brief description of the Goods], and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty with respect to the Goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the Manufacturer]

Title: [insert title]

Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____, _____ [insert date of signing]